

Number: UC-4

Effective Date: December 7, 2004

Cancels: UC-4

Signature: Dated: March, 1978

Title: Chair, University Centre Board

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GENERAL: The University Centre Board recognizes that activities involving the service of alcoholic beverages may be held in the University Centre and that this policy is to provide for such activities.

PURPOSE: The purpose of this policy is to establish guidelines for the control of the serving of alcoholic beverages within University Centre controlled space.

## POLICY: 1.0 Responsibility

1.1 Responsibility for the provision of alcoholic beverages served by virtue of the University license, including service provided by the University Centre, is the responsibility of the University

1.2 The sale and/or serving of alcoholic beverages at events or operations controlled by the University Centre in space licensed under the University of Guelph license, are the responsibility of the Director, University Centre as delegated by the University.

1.3 The sale and/or serving of alcoholic beverages with food in the University Centre in facilities licensed under the University license, with the exception of the Brass Taps, Peter Clark Hall (Student Sponsored Groups only) and bookable facilities when snack food is served, are the responsibility of the Director, Hospitality Services as delegated by the University

1.4 It is the responsibility of the Director, University Centre to ensure that all Alcohol and Gaming Commission of Ontario regulations pertaining to the sale and serving of alcoholic beverages by the University are adhered to.

## 2.0 Procedure for Scheduling Events with Beverage Alcohol

2.1 The procedure for scheduling events in the University Centre which involve the sale and/or serving of alcoholic beverages is set out in University Centre Policy UC-2; Room Reservation, Scheduling and Rental Rates.

## 3.0 Operation

3.1 The serving of alcoholic beverages at events or operations controlled by the University Centre in facilities licensed under the University license, will be under the control of the Director, University Centre. The Manager, Food and Beverage Operations, University Centre, shall be a delegate to this end.

## 4.0 Prices in Facilities Operated by the University Centre

4.1 It will be the responsibility of the University Centre Director to determine prices for products sold by the University Centre.

4.2 The Finance Committee will annually review the pricing policy through the budget process, by establishing the desired product cost of beverages sold in each facility.

## 5.0 Evaluation

5.1 The Director, University Centre is responsible for evaluating this policy whenever deemed necessary. Recommendations for revision of this policy are to be forwarded to the Management and Operations Committee and Finance Committee by the Director, University Centre for review, recommendation to and approval by the University Centre Board. Groups recommending a change in this policy may make representation to both Committees.